

Special Meeting Minutes: Southside Water and Sewer District

Meeting Information

- **Date:** Tuesday, March 3, 2026
 - **Time:** 4:30 PM
 - **Location:** District Maintenance Shop – 1670 Lakeshore Drive, Sagle, ID 83860
 - **Meeting Chair:** Jack Howard
 - **Minutes Prepared By:** Julia MacDonald
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1. Call to Order

The meeting was called to order at **4:30 PM**

Attendance

- **Board Members Present:** Greg Keibler, Kass Larson and Doug Bopp
- **Staff and Consultants Present:** Maintenance Supervisor, Jason Barnhart
- Treasurer/Administrator, Julia MacDonald was present via remote access.

2. New Business (Action Items)

Water Facility Building – Scope of Work Proposal and Construction Inspection Services:

Chairman Howard highlighted the construction document issues regarding specifications and qualification requirements. He proposed amending specific parts of the construction document to remove arbitrary requirements that increase cost without adding value. He emphasized the need for amendments before the mandatory pre-bid meeting on March 11th. He will review the construction document and submit the amendments. Following discussion of the high cost of the Keller proposal for inspection services, the Board approved a motion to replace Keller with 7B Engineering for the project engineering inspection services, contingent upon the submittal and board approval of Qualifications.

3. Adjournment

The meeting was adjourned at **5:19 PM**

Next Meeting: Wednesday, March 18, 2026, at 2:00 PM.

Certification of Minutes

These minutes were Approved/Amended by the Board on March 18, 2026.

Minutes Submitted By: _____

Approved By: _____ **Date:** _____