

**PUBLIC HEARING &
REGULAR MEETING OF THE BOARD OF DIRECTORS
Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
July 16, 2025**

Call to Order and roll call: Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Kass Larson, Brett Babcock, Doug Bopp were present. Gregory Keiber was absent.

Others Present: Treasurer Julia MacDonald

Approval of the Agenda: Mr. Larson made a motion, seconded by Mr. Babcock to approve the agenda and it passed unanimously.

Members of the Public:

NEW BUSINESS – ALL ITEMS ARE ACTION ITEMS

Approve the 2025-2026 Proposed Budget for Publication

Ms. MacDonald presented the proposed 2025-26 budget.

The Board discussed aerator improvements necessary to avoid a moratorium. There is no foreseen scenario that will exhaust our available sewer capacity in the 2025-26 budget. The Board decided to fund engineering necessary for aerator improvement and will defer capital decisions about floats and pumps until we receive DEQ approval. We know the District was approved to operate additional aerators in the 1990 timeframe, so we do not anticipate any issues with approval, although we note that there has been a high level of turnover at DEQ and may be working with inexperienced staff. Projects for the Service Equipment Hoist, Jones Lift Station Plumbing/Hardware Rebuild, Blower Scrubber for the Brisboys Lift Station, and Lid Replacement for the Comeback Bay Lift Stations was discussed. Adding SCADA to the Hawkins Booster station was discussed for water projects. Mr. Barnhart is working on providing quotes.

The Board discussed adjustments to the general fund fund allocations with 55% to sewer, 35% to water and 10% to administration with subsequent adjustments to the O&M fund items. Before making the adjustments to fund allocations, the Chairman will verify the use restrictions for Ad Valorem Tax with the attorney. The Board also discussed and approved a proposed increase to the property tax budget by the allowable annual 3% growth factor of \$3,750. Ms. MacDonald was directed to adjust the budget and send it out for comments. Mr. Bopp made a motion to approve the proposed budget with the fund allocation changes and the property tax budget increase and authorized the treasurer to post notice for a public hearing at the August 20th Board meeting. With a second from Mr. Larson the motion passed unanimously.

Keller On-call Amendment:

The Chairman presented the amendment #3 to increase the engineering on-call budget by \$15,000. The last amendment to increase the on-call budget was in 2022 for a \$26K increase. Mr. Kass Larson made a motion, seconded by Mr. Bopp, to approve the amendment and the motion was approved unanimously.

Approve the Delinquent List to Certify Liens to the County Tax Rolls

Ms. MacDonald presented the over 90-day delinquent list to date and the deadline to pay in full by July 31st and requested Board authorization to certify the delinquent amounts to the County Tax rolls. Mr. Bopp motioned to authorize the certification and with a second by Mr. Larson the motion passed unanimously.

Sleeps Compound Water Billing:

Mr. Sleep was not present.

Capital Project Review / Update:

New Building Permit Review:

Mr. Bopp was made aware of a meeting for the Bahia Del Sol water and sewer line construction that occurred last week. He suggested that a qualified oversight person should be assigned by the District to review the construction at the expense of the developer. The Chairman will follow up.

OLD BUSINESS – ALL ITEMS ARE ACTION ITEMS

USDA Rural Development Project Review:

Chairman Howard updated the Board that Susan Weeks has everything she needs from the District and has a court date in mid-September. Next, the District needs to file an application with USDA.

ARPA Review:

The Chairman informed the Board that the bids for the water tank project will be opened on the 22nd of July where they will be assessed to see if they are reasonable. He talked to Steve McCracken who is amenable to an easement to have space for staging. The Chairman is in contact with the attorney Susan Weeks regarding the easement for Busacker and Kalhar. The Chairman is also in contact with Comstock consulting regarding the geotechnical review.

CONSENT AGENDA

Next, Mr. Kass Larson made a motion, seconded by Mr. Babcock, to approve the attached consent items and the motion was approved unanimously.

Minutes

Treasurer's Report

Paid Invoices

Maintenance Report

Approval of Financials

Adjournment: A motion by Mr. Babcock and a second by Mr. Larson was made to adjourn the regular meeting of the Board of Directors at 3:21 pm and the motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald
Treasurer/Administrator

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Jack Howard
Chairman of the Board