

REGULAR MEETING OF THE BOARD OF DIRECTORS

Southside Water and Sewer District

P.O. Box D, Sandpoint, Idaho 83864

January 22, 2025

Call to Order and roll call: Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Kass Larson, Doug Bopp, Brett Babcock and Gregory Keibler were also present.

Others: Treasurer Julia MacDonald and Operator Jason Barnhart were present.

Approval of the Agenda: Mr. Larson made a motion, seconded by Mr. Keibler to approve the agenda and it passed unanimously.

Members of the Public: None Present

NEW BUSINESS – ALL ITEMS ARE ACTION ITEMS

Invoice Determination – 54 Sweeney Drive – Sewer Repair:

Ms. MacDonald presented the invoices for repairs at \$10,275. Mr. Barnhart reported being notified of a sinkhole at the intersection of the main sewer line and the service line at 54 Sweeney Drive. The service line to the stub had been newly installed in 2024 by the homeowner's contractor. After a camera'd line and visual investigation, it was determined that the contractor unintentionally pulled the service line away from the sewer main during the connection process. This caused earth and gravel to wash into the sewer lines, leading to the sinkhole. The required repairs were completed to repair and reconnect the service line to the main line. Additional jetting of the lines and cleaning of the lift station were required to remove the gravel and debris resulting from the separation. The owner was made aware of the potential bill for repairs at the time the line was camera'd. Mr. Bopp remarked that he visually saw that the area was well marked prior to excavation and when he went by to look at it the next morning the owner agreed that the contractor had dug a much larger area than was needed and that he had hit the line. After discussion of the issue of billing, Mr. Keibler made a motion to make the owner responsible for the damages caused by his contractor and with a second from Mr. Larson, the motion passed unanimously.

Well Facility Design:

Chairman Howard presented the draft drawing from Keller for the well facility mechanical layout that includes the piping, controls, and electrical panels within a proposed 16 x 24 structure. The drawing also shows a required swale overflow area located on the property. The Chairman relayed that the engineers suggested a one story building and he received feedback from engineer Dan Larson that the District doesn't need engineered drawings for the building structure itself. The Board discussed the roofline and overhangs to permit access and Mr. Barnhart said that he would like to rotate the building orientation shown in the drawing. The Chairman commented that the drawings are to depict the general mechanical layout in the building and can be submitted with comments to DEQ for approval. The Board discussed building orientation, placement from the road, interior needs, the foundation and optimal size and will discuss the actual building design in a future meeting. Chairman Howard will confirm the building permit size requirements.

Water Reservoir:

Chairman Howard relayed comments from Dan Larson at 7B Engineering that the geotechnical is completed and there needs to be an overflow plan for County permitting and that Dan will put the storm water plan together. The Chairman expects he may get review plans from Dan as soon as the next meeting. He also commented that Dan wants to run a soil ph test for corrosive risk.

Lakewood – Water System Loop:

The Board discussed completing the water system loop on Lakewood Avenue to solve issues and to improve the water quality. The 2017 Water Facility Plan calls out the need to complete the looping of the system as part of the plan. The plan estimates another 375 feet of mainline to complete the Lakewood Avenue loop. Chairman Howard suggested the looping of the line could be proposed as part of the ARPA water system improvement grant or the District could consider self-funding or doing nothing for now. After discussion of the potential costs involved and funding options, Mr. Larson made a motion to proceed with working on the Lakewood loop issue to eliminate the dead end. The motion was seconded by Mr. Keibler and all were in favor.

Capital Project Review / Update:

Ms. MacDonald estimated approximately \$70,000 additional funds are needed to complete the cellular meter project. The Chairman stated that the meter project is allowed under the ARPA water systems improvement grant and after discussion of other funding options, the Board directed staff to allocate the funds from the ARPA grant. Mr. Bopp inquired about selling the used meters and Mr. Barnhart is talking with Sensus and will reach out to Idaho Rural Water.

Staff requested quotes for the Telemetry SCADA Sewer Project and the Bigfoot quote was around \$14,000 per lift station. Mr. Barnhart is reaching out for additional quotes.

Mr. Barnhart said that the dialers can be replaced with POTS boxes from First Net and Ms. MacDonald estimated savings of around \$2,000 per year.

Transfer Funds Authorization:

Ms. MacDonald requested authorization to transfer the Q1 Capital expenditure amounts of \$74,118.21 from the Capital Savings account to replenish the amounts paid from the O&M account. The transfer was unanimously approved with a motion from Mr. Bopp and a second from Mr. Babcock.

New Building Permit Review:

None Presented

OLD BUSINESS – ALL ITEMS ARE ACTION ITEMS

Bahia Del Sol Subdivision:

The Chairman has arranged to get the District maps from Sewell. No other updates.

Excel Irrigation Sprinkler System Proposal:

Chairman Howard discussed the sprinkler project that would eliminate the handlines at the land app site and add a line to the future maintenance lagoon. All lines would be re-manifolded so all lines could be run separately. The projected price is estimated at \$150,000 for the sprinkler system and would be financed with the Linscott lease on a USDA loan. The Chairman explained that Judicial confirmation is needed and the District will need an engineered drawing

from Dan Larson for the judge. The Board discussed the issue of the permit and capacity and the long-range plan to make the new land into a management unit. The Chairman updated the Board that if the judge denies the request for judicial confirmation, the District will need to go to a vote for a bond.

CONSENT AGENDA

Next, Mr. Larson made a motion, seconded by Mr. Keibler to approve the attached consent items and the motion was approved unanimously.

Minutes	Paid Invoices	Approval of Financials
Treasurer’s Report	Maintenance Report	Engineers Report
Reclaimed Water Report		

Adjournment: A motion by Mr. Babcock and a second by Mr. Keibler was made to adjourn the regular meeting of the Board of Directors at 3:55 pm and the motion was carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald
Treasurer/Administrator

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Jack Howard
Chairman of the Board