

SPECIAL WORKSHOP MINUTES OF THE BOARD OF DIRECTORS
Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
December 9, 2024

Chairman Jack Howard opened the workshop at the District Maintenance Shop at 4:00pm and a roll call confirmed that Kass Larson, Gregory Keibler and Doug Bopp were also present. Brett Babcock joined the meeting via remote Login

Others: Maintenance Supervisor, Jason Barnhart was present. Treasurer, Julia MacDonald and Engineers Levi McPhee and Kyle Meschko joined the workshop via remote login.

Members of the Public: none

Special Business – All Items are Action Items

Water Systems Improvement Project:

- SOW Well #3 Facility ARPA Project

The Board reviewed the Draft Scope of Work for the Well #3 facility from Keller Associates which outlines the responsibilities of the consultant and the District, the proposed schedule timeline, and consultant compensation. The Board discussed next steps to move forward with soliciting quotes from Public Works Contractors for the building facility and the Chairman will call for onsite visits.

After discussion of the requirements and next steps, Mr. Bopp made a motion to authorize the Chairman to sign the SOW as presented and with a second from Mr. Larson the motion was carried unanimously.

The workshop was adjourned at 5:18 pm.

Respectfully Submitted and Approved:

Julia MacDonald

Treasurer/Administrator

:

Jack Howard

Chairman of the Board