

REGULAR MEETING & PUBLIC HEARING MINUTES

Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
August 18, 2021

Call to Order and roll call: Chairman Jack Howard opened the meeting at the district maintenance facility at 2:00 pm and a roll call confirmed that Jim Haynes, Brett Babcock, Kass Larson and Doug Bopp were also present. Guests were Don Hutton, Randy Allen, Ann Allen, Jennifer Howerton and Glenn Harvey.

Others: Treasurers Julia MacDonald and John Austin and Operator Jason Barnhart.

Approval of the Agenda:

Next, Mr. Haynes made a motion, seconded by Mr. Bopp to approve the agenda and it passed unanimously.

New Business:

Redistribution of ERUs – Glenn Harvey: Mr. Harvey stated he is requested for redistribution of sewer ERUs as he's selling his restaurant and keeping the lodge. He said he has 80 seats in the restaurant and 40 seats in the lounge for a total of approximately 9 ERUs. He would keep the other 14 ERUs for the lodge. Mr. Haynes stated the count should be verified and Mr. Harvey said it's being sold with a maximum of 9 ERUs. Chairman Howard stated he's in favor of following the ERU policy and allow the redistribution based on that. Mr. Bopp said an audit of the facility has been recommended by the District Operator Brad White. Ms. MacDonald asked if the water ERUs were involved in the change and Mr. Harvey said it was worked out separately from the sewer ERUs. Chairman Howard then said an audit will be done and adjustments made as discussed: 9 ERUs for the restaurant/lounge and 14 for the lodge.

Water Service Requests:

- **1234 Lakeshore:** Chairman Howard stated the owners have requested service, to which Mr. Bopp explained their well is drying up but there are considerations with boring under the road. He added that he'd spoken with Gerry Lewis at Mountain Springs and their allowed usage was comparable to the District. He said their connection fee is nearly \$8,000, versus the District's \$5,000. He suggested the District should maybe hold off on new connections until the water rate study is completed by the District Engineer.
- **78 Treeline:** Mr. Bopp updated the Board on their water issues, including hauling water. He said like with the 1234 Lakeshore request, they'd have to bore under Lakeshore Drive.

Construction Improvement Agreement - Adoption: The Board heard from Mr. Larson about the CIA, which was tabled to the September meeting.

Proposed Preliminary Budget: Ms. MacDonald provided the preliminary budget for FY 2021-22. She noted the budget included a 4% increase in the sewer fees. Mr. Haynes stated the increase should be 5% since the fund is annually short of cash. Chairman Howard said he'd prepare the annual report to DEQ again, saving \$7,000. The Board then discussed having shovel-ready projects for the new federal infrastructure funding. He said the current water facility plan would be used for projects

to save on engineering costs. Mr. Bopp said he spoke with Avista about three-phase power and the cost would be about \$50,000, with the District doing the excavating and providing and the conduit and its installation. Chairman Howard stated to add \$45,000 to the sewer capital improvements amount to fund the sewer facility planning grant that was opened up for matching funds by DEQ. The preliminary budget was approved with a 5% sewer fee increase and bringing forward cash to fund the facility plan grant. A public hearing was set for September (either the 15th or 22nd), 2021 at 2:00 pm at the WaterLife Discovery Center, following a motion by Haynes and second by Mr. Larson.

Public Hearing – Birch Bay Annexation:

Chairman Howard opened the hearing at 2:58 pm. With no comments, the hearing was closed at 2:59 pm.

Old Business:

Birch Bay Parcel – Annexation Report: Upon conclusion of the hearing, Chairman Howard updated the Allens on the terms and conditions of the annexation, including any fees incurred by the District and that they need to join the three lots into one. The Board directed staff to prepare the terms and conditions agreement and order of annexation.

Jocum Sewer Line Relocation: Chairman Howard stated the District engineers were involved in the matter, at the cost of the owners. Mr. Bopp updated the Board on the issues, including excavation needed for the project.

Rate Discussion: Chairman Howard then tabled the rate discussion to the September meeting.

Clearwater Development: The Board heard from Mr. Bopp about a request from the owners of a property on the cost to run natural gas to the property, but the cost was too prohibitive.

SCADA Telemetry System: The Board again tabled this to the next meeting.

West Expansion: Mr. Bopp said he met with Avista on the issue and that the easement requires 8 feet of separation.

Consent Agenda: Mr. Larson made a motion, seconded by Mr. Haynes to approve the attached Consent Items and the motion passed unanimously:

**Treasurer’s Report
Minutes**

**Approval of Financials
Water Reclamation**

Maintenance Report

Adjournment: A motion by Mr. Larson and second by Mr. Haynes was made to adjourn the regular meeting of the Board of Directors at 3:31 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald, John Austin
Secretary/Treasurers

Jack Howard
Chairman of the Board