

REGULAR MEETING MINUTES
Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
May 18, 2022

Call to Order and roll call: Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Jim Haynes, Brett Babcock and Doug Bopp were also present.

Others: Treasurers Julia MacDonald and John Austin.

New Business:

Rate Structure Discussion: Chairman Howard stated Keller Associates Engineers had determined the new Capitalization Fees, based on the value of the system and number of users. He also discussed the new tiered rate structure for water. Mr. Bopp discussed sewer hookup fees and proper notice would be to send something with the bills notifying residents of the fee increases and the reason for that. The Board agreed and directed staff to send the notice with the bills. After discussion, the Board set a public hearing on the fees for 2:00 PM June 15, 2022, following a motion by Mr. Haynes and second by Mr. Bopp.

Q3 Capital Project Review and Approvals: Ms. MacDonald updated the Board on the capital projects underway. Mr. Haynes stated the capital budget should be increased to accommodate the projects.

Consent Agenda:

Mr. Bopp had a comment on the maintenance report, that it should be more specific. He also questioned some of the costs being incurred. He then questioned why staff is doing maintenance on the land app site. Mr. Haynes then made a motion, seconded by Mr. Babcock to approve the attached Consent Items and the motion passed, with Mr. Bopp voting nay.

**Treasurer's Report
Maintenance Report**

**Approval of Financials
Engineer's Report**

**Approval of Paid Invoices
Water Reclamation Report**

Adjournment: A motion by Mr. Larson and second by Mr. Babcock was made to adjourn the regular meeting of the Board of Directors at 4:01 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald, John Austin
Secretary/Treasurers

Jack Howard
Chairman of the Board