

Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
April 21, 2021

REGULAR MEETING MINUTES

Call to Order and roll call: Chairman Jack Howard opened the meeting at 2:00 pm and a roll call confirmed that Brent Sleep, Jim Haynes, Brett Babcock and Doug Bopp were also present.

Others Present: Treasurers Julia MacDonald and John Austin, and Operator Brad White. Guests were Sean Gavin, Daniel Larson and Chris Noen.

Approval of the Agenda:

Next, Mr. Bopp made a motion, seconded by Mr. Sleep to approve the agenda and it passed unanimously.

Old Business: - Action Items:

Clearwater Discussion: The Board heard from Mr. Gavin on a request for service. They're proposing a 6" water line, which Mr. Sleep said should include an easement. He said the Board would like a rough sketch of their plan for review and Mr. Gavin said they would provide that to Ms. MacDonald.

New Business: - Action Items:

Long Bridge Grill Reopening: The Board discussed the business opening and the impact on the system. Mr. Bopp said there were improvements needed to operate, including that there are two sewer lines coming out of the building and one grease trap. Mr. White said it would need to be cleaned. Mr. Sleep noted their rates are based on the number of seats in the business and the Board directed that staff ensure the trap is cleaned and the rates established.

Long Bridge US 95 Traffic Improvements: The Board discussed the pending improvements to the approach to the Long Bridge. After discussion, the Board approved sign off on the design and Waiver of Hearing.

Bylaws Updates: The Board discussed updating the bylaws and Mr. Austin suggesting using another District's Policies and Procedures as a basis to redo the bylaws. He said he would forward that to Ms. MacDonald for distribution to the Board.

Old Business: - Action Items:

Engineering Firm Selection: The Board discussed the selection of an Engineering firm, following interviews with each in March. After discussion the Board selected Keller Associates, following a motion by Mr. Babcock and second by Mr. Sleep. The motion passed unanimously.

Rate Discussion: Chairman Howard stated the rate study would be a first task of Keller Associates. Mr. Sleep stated the vacation rentals issue is foremost to him regarding rates. He said they are a commercial operation and should be subject to an annual permit. This would give flexibility to the Board if the operations change in any way.

SCADA Telemetry System: Chairman Howard stated this would be a component for the new District Engineer.

Consent Agenda: Mr. Haynes made a motion, seconded by Mr. Sleep to approve the attached Consent Items:

Treasurer's Report

Minutes

Chairman's Report

Approval of Financials

Engineer's Report

Water Reclamation Report

Executive Session: Mr. Haynes made a motion to enter into Executive Session at 3:19 pm, under Idaho code 74-206 (c) regarding an acquisition of an interest in real property. After a second by Mr. Sleep the motion passed via roll call. Staff in attendance was Mr. Austin, Ms. MacDonald and Mr. White.

The Board exited Executive Session at 3:44 pm, following a motion by Mr. Haynes and second by Mr. Sleep.

The Board then directed staff to proceed on actions discussed in the Executive Session on the acquisition of property.

Adjournment: A motion by Mr. Haynes and second by Mr. Babcock was made to adjourn the regular meeting of the Board of Directors at 3:46 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald, John Austin
Secretary/Treasurers

Jack Howard
Chairman of the Board