

REGULAR MEETING MINUTES
Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
March 16, 2022

Call to Order and roll call: Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Kass Larson, Jim Haynes, Brett Babcock and Doug Bopp were also present.

Others: Treasurers Julia MacDonald and John Austin, Operators Brad White

Approval of the Agenda:

Next, Mr. Haynes made a motion, seconded by Mr. Bopp to approve the agenda and it passed unanimously.

New Business:

Cost Estimate for New Source Well: Mr. White stated there's a quote for less than \$100,000 for the well and lines to the pump house. The Board discussed the water right and other issues involved with the project, including the timing of the work of the hydrogeologist. Mr. Austin noted there is federal infrastructure funding pending with the Department of Environmental Quality, with projects to submit by October of 2022. After discussion, the Board tabled the issue pending additional information.

Renew Farmer Agreement: The Board approved the agreement with Steve Barnhart, following a motion by Mr. Larson and second by Haynes.

Employee Policy Changes: Ms. MacDonald discussed a change in the health insurance policy, to 100% for the employee only, with a reimbursement to pay for the spouse's share. The plan would potentially save \$4,000 per year. After discussion the Board approved reimbursement Plan B, pending approval of the change to the Personnel Policy, following a motion by Mr. Haynes and second by Mr. Larson.

Add Cell phone for Admin/Treasurer: The Board discussed the need for a District cell phone for Ms. MacDonald instead of using her personal phone for District matters. The Board agreed to add her to the District's plan for Mr. White and Mr. Barnhart, following a motion by Mr. Bopp and second by Mr. Larson.

New Building Permit Review: The Board discussed the permits for review.

Old Business:

District Construction Improvement Agreement: The Board discussed the agreement, which was approved following a motion by Mr. Larson and second by Mr. Bopp.

Swans Landing Access: The Board agreed to meet at the site following the meeting.

Fish & Wildlife Easement: Chairman Howard stated the permanent easement is ready to go with Fish and Wildlife and just waiting on final easement submittal.

Consent Agenda: Mr. White had a comment on the maintenance report about floats. Mr. Haynes then made a motion, seconded by Mr. Larson to approve the attached Consent Items and the motion passed, with Mr. Bopp voting nay.

Treasurer's Report
Maintenance Report
Approval of Financials
Engineer's Report
Water Reclamation Report

Executive Session - Idaho Code 74-206 (c):

The Board then entered Executive Session at 3:28 pm to consider the possible acquisition of real property in the District, following a motion by Mr. Bopp and second by Mr. Babcock. A roll call vote approved the motion.

The Board exited the Executive Session at 3:50, following a motion by Mr. Haynes, second by Mr. Larson and roll call vote.

The Board then directed staff to proceed on the acquisition of property discussed in the Session, following a motion by Mr. Bopp and second by Mr. Haynes.

Adjournment: A motion by Mr. Larson and second by Mr. Babcock was made to adjourn the regular meeting of the Board of Directors at 4:01 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald, John Austin
Secretary/Treasurers

Jack Howard
Chairman of the Board