

REGULAR MEETING MINUTES
Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
February 16, 2022

Call to Order and roll call: Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Kass Larson, Jim Haynes, Brett Babcock and Doug Bopp were also present.

Others: Treasurers Julia MacDonald and John Austin, Operator Brad White and Kyle Meschko, Engineer were also present.

Approval of the Agenda:

Next, Mr. Haynes made a motion, seconded by Mr. Larson to approve the agenda and it passed unanimously.

New Business:

Will Serve Language Changes: Chairman Howard stated the District's attorney Susan Weeks had reviewed the language and recommended that there be a time limit on the will serves. After discussion, the Board unanimously approved a one-year limit on the will serve obligation, conditioned on the District's capacity and ability to serve the request, following a motion by Mr. Haynes and second by Mr. Larson. Staff was directed to make the appropriate change to the District policy to reflect the issue.

Construction Improvement Agreement (CIA): Chairman Howard stated Ms. Weeks provided her comments on the CIA. Mr. Bopp noted some minor changes and added that photos should be provided on all construction projects during their inspections. Mr. Larson stated he would update the document for action at the next meeting.

Home Depot Credit Card Authorization: The Board authorized the additional operator card, following a motion by Mr. Larson and second by Mr. Haynes.

Request for Revised Payment for USDA LID Bond: Ms. MacDonald stated many of the LID participants had paid off their obligation, and USDA will allow the payment revision. Mr. Haynes made a motion to pay the extra amount from payoffs, estimated at \$10,000, to the principal and amend the annual amount paid to USDA to what is expected to be collected. The motion was seconded by Mr. Larson and it passed unanimously.

Permit Application Process: Ms. MacDonald discussed the county's new process for permits, including the form for submittal. The Board directed that the Chairman sign all permits, with the will serve letter referencing the permit.

New Building Permit Review: The Board discussed the process for reviews.

Old Business:

Water and Wastewater Facility Plan update: Mr. Meschko discussed the study with the Board, who directed that an evening workshop be set for consideration of the study. The Board also discussed the rate structure, including a tiered rate system.

Fish and Wildlife Easement: Chairman Howard updated the Board on the issue, including that the property swap is in progress.

Clearwater Development: Mr. White discussed an issue, based on a map he found showing a sewer line. Mr. Bopp addressed the issue and the work he'd done there many years ago.

Property Discussion: The Board discussed the acquisition of a land application site and directed staff to work with a third party and financial institution on a possible lease-purchase agreement.

Consent Agenda: Mr. Haynes then made a motion, seconded by Mr. Larson to approve the attached Consent Items and the motion passed, with Mr. Bopp voting nay,

Treasurer's Report

Maintenance Report

Minutes

Approval of Financials

Water Reclamation Report

Adjournment: A motion by Mr. Larson and second by Mr. Babcock was made to adjourn the regular meeting of the Board of Directors at 3:34 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald, John Austin
Secretary/Treasurers

Jack Howard
Chairman of the Board