

REGULAR MEETING MINUTES
Southside Water and Sewer District
P.O. Box D, Sandpoint, Idaho 83864
November 17, 2021

Call to Order and roll call: Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Kass Larson and Doug Bopp were also present.

Others: Treasurers Julia MacDonald and John Austin, Operator Brad White and Engineer Kyle Meschko. Guest was Chris Chambers.

Approval of the Agenda:

Next, Mr. Larson made a motion, seconded by Mr. Bopp to amend to add an Agenda Item to consider the Audit Engagement Letter and it passed unanimously.

Public Comments:

Next, the Board heard from Mr. Chambers on the Glenn Harvey proposed property change of ownership and change of use for the 41 South property. The Board discussed the need for a Construction Improvement Agreement for the development and directed that the issue be on the agenda for December.

New Business:

ERU Determination: The Board discussed an ordinance update. Chairman Howard stated Counsel Susan Weeks opinion that there's no latitude on the issue of ERU capacity, once it's decided based on the peak hour and firm capacity of the District water system. Mr. Meschko outlined the limits based on the current data and the District doesn't meet the current IDEQ requirements. Chairman Howard asked about the largest well offline and the impact. He recommended a water facility update and then submit a letter of interest for funding different source options.

New Building Permit Review: The Board reviewed the pending building permits.

Audit Engagement Letter: The Board discussed the FY 2020-21 audit and approved Hayden Ross for the audit, following a motion by Mr. Bopp and second by Mr. Larson.

Old Business:

Glenn Harvey – ERU: the Board approved the ERU re-distribution as presented.

Declining Balance – Sewer & Water: As previously discussed. The Board unanimously approved the grant application for a Sewer Facility Plan to be performed by Keller Associates, following a motion by Mr. Bopp and second by Mr. Larson.

Fish & Wildlife Easement: The Board discussed the proposed easement on the adjacent Fish & Game property and unanimously approved application for a permanent easement, following a motion by Mr. Bopp and second by Mr. Larson.

Wrangler Road Public Right of Way: Chairman Howard stated Counsel Susan Weeks was handling the issue and any requests should go through Counsel.

Sewer Line Relocation: No new discussion.

Rate Discussion: No new discussion

Clearwater Development: The Board discussed the capacity issues and communication with the developer.

SCADA Telemetry System: No new discussion

West Expansion Discussion: No new discussion

Consent Agenda: Mr. Bopp made a motion, seconded by Mr. Larson to approve the attached Consent Items and the motion passed unanimously:

Treasurer's Report

Maintenance Report

Minutes

Approval of Financials

Water Reclamation Report

Adjournment: A motion by Mr. Bopp and second by Mr. Larson was made to adjourn the regular meeting of the Board of Directors at 3:49 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

Julia MacDonald, John Austin
Secretary/Treasurers

Jack Howard
Chairman of the Board