

Southside Water and Sewer District  
P.O. Box D, Sandpoint, Idaho 83864  
**REGULAR MEETING MINUTES**  
October 17, 2018

**Call to Order and roll call:** Chairman Jim Haynes opened the meeting at the Wildlife Center at 2:00 pm and a roll call confirmed that Brent Sleep, Dianna Erickson, Mike Mooney and Kass Larson were also present.

**Others Present:** Operator Brad White and Treasurers Julia MacDonald, Stephanie Mueller-Sherman and John Austin. Guests were Tom Bangle from Amped Pump and Control, and Doug Bopp.

**Budget Amendment Hearing:** Chairman Haynes opened the public hearing to amend the FY 2017-18 budget at 2:01 pm, due to overages from what was anticipated when the budget was adopted last year. With no public comments, the public hearing was closed. After discussion, the Board unanimously approved the amended budget for FY 2017-18, following a motion by Mr. Mooney and second by Mr. Sleep.

**Approval of Minutes:** The minutes for the September 19, 2018 meeting were unanimously approved as submitted following a motion from Mr. Larson and seconded by Mr. Sleep.

**Public Comments:** Mr. Bopp addressed the Board on the well site property and an issue about a storm many years ago. He stated he had an agreement with the District to clear an area where trees were knocked down and that he is still working on that area for firewood. He said he would appreciate the opportunity to enter into a contract for the work for two years, as he has donated the firewood in the past to area churches. He stated it would look like a park when he is done. The Board directed staff to research the area and bring a contract prior to the November meeting.

**Reports:**

**Water Reclamation Report:** Chairman Haynes presented the report and there was discussion that everything looked good on the water level of the lagoon.

**Treasurer's Report:** The Board heard from Ms. Mueller-Sherman and Ms. MacDonald for the month of September, the final month of the FY 2017-18 fiscal year. Ms. Mueller-Sherman presented the monthly and year-to-date totals, with a comparison to the current budget. Ms. MacDonald discussed the pending audit schedule for the fiscal year end with Williams & Parsons CPA.

**Maintenance Report:** Mr. White introduced Mr. Bangle, who will be assisting him as needed. He discussed activities during the month, including maintenance issues he had worked on (sprinkler project in the spring) and sampling. He noted the District was in violation on an issue from a suspected subsurface leak and that he will work on it with JUB.

**Engineering Report:** With the engineers absent, Chairman Haynes presented the Board with the attached, including the 2017 Reuse Site Annual Report, #10 lift station and the sewer system GIS. After a motion by Mr. Mooney and a second by Ms. Erickson the Board also unanimously approved a new contract for General Engineering support.

**Old Business:**

**Cross Connection Control Program:** Mr. Larson provided a draft policy (attached). After discussion, the Board thanked Mr. Larson and directed that he met with the District's attorney to make the policy an ordinance, including preparing a timeline for implementation.

**Harvey Sewer Line:** Mr. Sleep noted the District should ask its engineers about the issue of moving the line, and whether we should incur the expense. The Board tabled the issue until November when the engineers can respond to the issue.

**Fats, Oils and Grease Ordinance:** Ms. MacDonald provided the District policy with a comparison policy from another city on the issue. The Board tabled the issue until the November meeting.

**New Business:**

**Contract Agreement with Amped Pump and Controls, LLC.** After discussion, the Board unanimously approved the attached agreement, as amended, following a motion by Mr. Mooney and second by Ms. Erickson.

**Ordinance No. 08-01 with Appendix on rate schedule:** The Board unanimously approved the rate schedule, following a motion by Mr. Mooney and second by Ms. Erickson. Mr. Mooney then made a motion to suspend the rule requiring the ordinance be read on three occasions. Following a second by Mr. Larson, the Board unanimously approved suspending the rule.

**Adjournment:** A motion by Ms. Erickson and second by Mr. Mooney was made to adjourn the regular meeting of the Board of Directors at 4:01 pm. Motion carried unanimously.

Respectfully Submitted and Approved:

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Stephanie Mueller-Sherman, John Austin  
Julie MacDonald  
Secretary/Treasurers

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Jim Haynes  
Chairman of the Board